



CITY OF NOVATO
CALIFORNIA

**City Council Special Meeting
Agenda**

**CITY ADMINISTRATIVE OFFICES
922 MACHIN AVENUE
NOVATO, CA 94945**

Friday, October 17, 2025 - 11:00 AM

**Mayor
Tim O'Connor**

**Mayor Pro Tempore
Rachel Farac**

**Councilmembers
Pat Eklund
Kevin Jacobs**

**City Manager
Amy Cunningham**

**City Attorney
Gary Bell**

City Council meetings are usually held each month on the second and fourth Tuesdays at 6:00 p.m. In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk at (415) 899-8986. Notification at least 48 hours prior to the meeting will enable the City to make reasonable accommodation to help ensure accessibility to this meeting.

The agenda is divided into three main sections and includes other categories covering routine business. All references to "City Council" include those other agencies which may be listed at the top of the Agenda. **The City Council may discuss and/or take action on any or all of the items listed on the agenda irrespective of how the agenda items are described.** The Council may establish and make appointments to a Council committee (made up of two Councilmembers) with respect to any item appearing on this agenda.

Public Participation Options

Members of the Public may participate and provide public comments for the City Council as follows:

- **Written public comments** may be submitted via [eComment](https://www.novato.org/eComment). Written public comments received more than 3 hours before the start of the meeting will be distributed to the Council prior to the meeting. Written public comments will not be read during the meeting.
- **In-person public comments** may be made at the meeting, which will be held in City Administrative Offices located at 922 Machin Avenue.

The Mayor has the authority to rule any speaker out of order, including speakers during the Public Comment period, if the subject raised is not within the subject matter jurisdiction of the City Council, or during a public hearing or a general business item if the speaker is not presenting testimony or evidence relevant to the matter or if the speaker becomes disruptive to the proceedings and conduct of the meeting.

The Mayor also has the authority to order any person who willfully interrupts the meeting to be removed. All persons are expected to conduct themselves with civility and courtesy at all times. All persons giving comments shall speak directly to the Council and address issues, not individuals. Personal attacks, cursing and outbursts from the audience in support or opposition to a speaker are not tolerated in order to foster an environment where everyone feels welcome to speak

A. CONVENE AND ROLL CALL

B. CLOSED SESSION ANNOUNCEMENT

C. CEREMONIAL MATTERS/PRESENTATIONS

D. APPROVAL OF THE FINAL AGENDA

E. REPORTS FROM THE CITY COUNCIL & CITY MANAGER

F. PUBLIC COMMENT

All members of the public wishing to address the City Council are requested to submit a speaker card in advance to the City Clerk. (Please remember that all comment cards are PUBLIC RECORDS).

The Mayor will call the names of speakers from the cards. In addition to receiving comment from the public during the Public Comment period, the Mayor will recognize persons from the audience who wish to address the City Council on a particular agenda item at the time that item is considered by the City Council. There is a three-minute time limit to speak although the Mayor may shorten the time based on the number of speakers or other factors. A speaker may not yield his or her time to another speaker. For issues raised during Public Comment that are not on the published agenda, except as otherwise provided under the Ralph M. Brown Act, no action can legally be taken. The City Council may direct that the item be referred to the City Manager for action or may schedule the item on a subsequent agenda.

G. CONSENT CALENDAR

All matters listed on the Consent Calendar are considered to be routine and will be enacted by a single vote of the Council. There will be no separate discussion unless specific items are removed from the Consent Calendar for separate discussion and action. Any Councilmember may remove an item from the Consent Calendar and place it under General Business for discussion.

G.1. Adopt a resolution authorizing the City Manager or designee to execute the Service Employees' International Union (Unit D) Memorandum of Understanding (MOU) effective July 1, 2025, amending the salary schedule for the Service Employees' International Union (Unit D) effective October 5, 2025, and amending the FY 2025/26 Operating Budget adopted June 24, 2025 (Resolution 2025-055) by \$380,565 pursuant to the MOU; and, adopt a resolution approving the updated salary schedule

Staff Contact: Amy Cunningham, City Manager, 899-8900

[Staff Report - Unit D MOU](#)

[Attachment 1 - Draft Resolution - MOU](#)

[Attachment 2 - Draft Resolution - Salary Schedule](#)

[Attachment 3 - Draft MOU](#)

[Attachment 4 - Updated Salary Schedule](#)

H. UNFINISHED AND OTHER BUSINESS

There are no agenda items.

I. PUBLIC HEARINGS

There are no agenda items.

J. GENERAL BUSINESS

There are no agenda items.

K. COMMISSIONS, COMMITTEES AND BOARDS (CCB'S) APPOINTMENTS

This section is used by the City Council to make appointments to fill vacancy/vacancies on their Commissions, Committees and Boards. There are no agenda items.

L. WORK STUDY SESSION

There are no agenda items.

M. ADJOURNMENT

Materials that are submitted to members of the City Council after the distribution of the agenda packet will be made available to the public at the time it is provided to the City Council.

AFFIDAVIT OF POSTING

I, Laura McDowall, certify that on Wednesday, October 15th at 6:30 p.m. the City Council Special Meeting Agenda of October 17, 2025, agenda was posted on the City Community Service Board at 922 Machin Ave in Novato, California and on the City's website at novato.org.

/Laura McDowall/

Laura McDowall, City Clerk



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